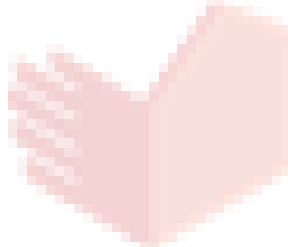


**Agencies present:** Shelter/NFI & CCCM Sector, UNHCR, INTERSOS, DRC, COWACDI, SHO, GREENCODE, CRS, FHI360, IOM, PALRI, SEMA, MERCY CORPS, CAREAID, YPHO, SAF, SI, SHI, SEMA (YOBE)

AGENDA	DISCUSSION	ACTION POINT
INTRODUCTION	The sector coordinator welcomed the participants to the meeting, and Sector Information Management officer followed by a round of introductions from all partners present online and a presentation of the meeting agenda.	
Sector Updates	<p><b>HPC (Project Module)</b></p> <ul style="list-style-type: none"> <li>- GHO for 2024 has been published on the website. Partners are encouraged to have a look on the financial requirement, PIN versus target especially for Nigeria.</li> <li>- The sector presented the project module and method of data analysis to 4W, and ad hoc reporting.</li> <li>- Anticipated publication of HNO and HRP for Nigeria by OCHA.</li> <li>- The sector has shared the request for partners to upload 2024 project module through their focal point with a deadline 19<sup>th</sup> December 2023. So far only 5 partners are working on according to the site and only 1 partner has successfully submitted.</li> <li>- After submitting the project module sector coordinators to review</li> <li>- Sector encourage partners that any issues encountered during the upload of project module to reach out to sector or OCHA via email</li> <li>- Information management and technical training for 2024 to reduce similar types of errors of reporting and understanding of reporting.</li> <li>- Camp closure discussion report.</li> </ul> <p><b>2023 CCPM</b></p> <ul style="list-style-type: none"> <li>- Sector will share CCPM online, so implementing partners should update the information.</li> </ul> <p><b>Sector General updates:</b></p> <ul style="list-style-type: none"> <li>- During the meeting, the Sector delivered a comprehensive presentation on the Standard Operating Procedure (SOP) designed for the activation of the Rapid Response Frame.</li> </ul> <p><b>Sector Coordinator Highlights:</b></p> <ul style="list-style-type: none"> <li>- During the meeting, the sector coordinator emphasized the importance of enhancing training on coordination and establishing a more cohesive approach to training that could facilitate collaboration with partners and provide an avenue for additional support.</li> <li>- The meeting addressed coordination between GREEN CODE and sector colleagues for Damasak assessment.</li> <li>- The meeting addressed the paramount importance of continuing the process of localization.</li> </ul>	<ul style="list-style-type: none"> <li>- The sector will share the GHO to the partners, and partners are requested to upload their 2024 response plan.</li> </ul>
- Partners update	<p><b>General Updates:</b></p> <ul style="list-style-type: none"> <li>- General 2023 Challenges and Opportunities for 2024</li> <li>- During the meeting, INTERSOS emphasized that conducting training for the same individuals every year may not be an effective approach. It was suggested that training should be tailored based on the specific location and the ongoing project implementation in the field.</li> <li>- The proposal advocates for training initiatives to be implemented at the field level to ensure relevance and contextual</li> </ul>	<ul style="list-style-type: none"> <li>- Sector to plan capacity-building training for next year at the field level (Maiduguri, YOLA, and Damaturu).</li> </ul>

	<p>appropriateness.</p> <ul style="list-style-type: none"> <li>- The discussion centered around the closure of camps, highlighting the importance of the government providing a comprehensive list of plans detailing the locations where closures are anticipated.</li> <li>- It was requested from partners that if there are any challenges or concerns related to reporting, it was suggested that the sector share the necessary guidance and instructions outlining the donor's expectations.</li> <li>- Partners requested capacity-building training on reporting.</li> </ul> <p><b>Damasak Updates:</b></p> <ul style="list-style-type: none"> <li>- Damasak is easily reachable, few partners are present in Damasak, increase in the population while the response has decreased. Suggested that the donor could support the response in Damasak.</li> <li>- Discussion on engaging the government in responding to flood issues. Highlighted the alignment of environmental issues with the government's situation in Damasak and it was reported the overall situation of CCCM and shelter conditions in Damasak -is not good.</li> <li>- Advocacy is required to improve shelter conditions in the camp and obtaining more space.</li> <li>- Influx of people and 500 shelter kits supported and 500 NFI kits supported for new arrivals.</li> </ul> <p><b>Ngala Updates:</b></p> <ul style="list-style-type: none"> <li>- Government decision not to construct emergency or transitional shelters in a newly planned camp in Ngala and it was emphasized the need for decongestion.</li> <li>- COWACDI's highlights for 2023 intervention: Emphasized the continuous returnees in <b>BAMA</b> and noted a reduction in camp size. Highlighted challenges with decreasing funding resources. Stressed that despite funding constraints, the requirements for intervention remain high.</li> <li>- SHO reported during the meeting, that concerns were raised about various adoption issues, including the lack of accessibility in <b>Kala Balge</b>, challenges accessing <b>RANN</b>, issues in <b>RANN</b> such as climate change impacts and elephant encroachment, acknowledgment of limited resources amidst an influx, and advocacy for the rehabilitation of a reception center in light of existing challenges in <b>RANN</b>.</li> <li>- <b>YOBE</b>- Sector needs to support site management in 5 LGAs. Sector partners supported 150 HHs with shelter kits and food distribution.</li> <li>- GREENCODE highlighted implementing cash for NFI in <b>DAMASAK</b> GSSS camp, new arrivals coming from Niger living in open spaces, and requesting partners who have capacity to respond on shelter.</li> <li>- Challenges of fire outbreak, new arrivals Maasmuri camp, Bulabulin camp, and reception center for new arrivals in Dikwa.</li> <li>- Challenges cost-related activities for latrine filled and partners are not investing for dislodgment which creates protection risk and it was requested to sector to overlook it.</li> <li>- During the meeting, SHO highlighted the impact on 68 households in need of shelter and non-food items, as well as damage to shelters of internally displaced persons (IDPs) living in host communities in <b>Dikwa</b> and discussed the planned intervention for next year encompassing shelter, non-food items, and Camp Coordination and Camp Management (CCCM) in <b>Bade, Jere, Hong, and Maiduguri</b>.</li> <li>- During the meeting, CAREAID emphasized the submission of the project module, localization efforts amid low resources and significant gaps in needs, the importance of partnerships with other INGOs, thorough examination of camp closures and receiving locations, support for those transitioning from and returning to camps, highlighted the ongoing YOBE and ADAMAWA assessments, and mentioned the release of the 2024 strategy.</li> <li>- During the meeting, SEMA-Yobe underscored the absence of national partners in Yobe, discussed the absence of</li> </ul>	<ul style="list-style-type: none"> <li>- It was requested sector to review all the tools 4W, and Site trackers.</li> </ul>
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	<p>official IDP camps with displacement occurring mainly in host communities, advocated for expanding the area of operation and exploring durable solutions, highlighted significant gaps, and emphasized the need for a multi-sectoral assessment, particularly for IDPs in transition in host communities and informal settlements such as Gujba.</p> <ul style="list-style-type: none"> <li>- During the meeting, UNHCR highlighted their accomplishments, including the completion of 50 ISSB shelters in Banki, 25 emergency shelters in Monguno, 208 mud brick shelters in Pulka, and the distribution of 700 tarpaulins to Pulka, Banki, MMC, and Jere.</li> <li>- Issues of land for shelter construction in Banki remain the challenges.</li> <li>- During the meeting IOM highlighted key areas including new arrivals, rapid assessment procedures, and the submission process for assessment reports. Additionally, insights from the sector's 2023 compliance report, shared in the previous month, were discussed.</li> </ul>	
AOB	<ul style="list-style-type: none"> <li>- The new RRF Manager highlights localization is a priority and encourage sector towards the direction as there a resource that fall within the eligibility criteria i.e. displacement issues, Also the approach through the sector leads is coordinated to avoid duplication. Partners are encouraged to reach out to RRF for those that have not conducted due diligence and learn more about the RRF response</li> </ul>	-

