USING THE MSCM IN CCCM TRAINING

Background

The Global CCCM Cluster updated the CCCM training package in 2019. Focusing on the role of camp management operations, the materials were restructured to ensure that field staff and other duty bearers were better equipped to meet the evolving learning needs of CCCM practitioners while providing examples of practical tools and updated guidance.

Meanwhile over the summer of 2021, the **Minimum Standards in Camp Management** (MSCM) interactive handbook and online platform were launched. Describing the minimum actions needed to support meaningful engagement within a site as well as planning and coordination between agencies and sectors, the Minimum Standards set out a common framework for the minimum levels of quality of that work. They also share a common framework and similar structure to other humanitarian standards which CCCM actors frequently work with, supporting displaced persons through universal statements (the minimum standards) followed by a series of key actions, key indicators and guidance notes to achieve them.

Relating what's in the training package to the Minimum Standards

The training package covers the content below:

	Modules	Content	Minimum Standards in Camp Management
0.	Introduction to the Course	Welcome Expectations Course aims, objectives, ground rules Introductions of the participants CCCM global resources	
1.	Introduction to Camp Management	Camp Management principles	Introduction "Who stays in temporary sites"
		Global displacement trends and terminology	
		Profiles of displaced people	Population Categories
		Temporary settlement options	Where do the standards apply (displacement site types) see also and urban settings

		Camp life cycle	Site lifecycle planning (standard 1.2) " Appropriate inclusive planning"
		Durable solutions	Camps as a last resort and durable solutions p.10
2.	Roles and Responsibilities	State functions in emergencies	
		Global CCCM framework (Administrators, Coordinators, Managers)	
		The CM team and their responsibilities	Site management policies and capacities (standard 1.1) "Mandate, polices and presence" SMA and site management team capacity (standard 1.3) "operational and technical capacity"
		Actor mapping	
		Responsibilities for a protection approach	
3.	Humanitarian Principles and Codes of Conduct	Humanitarian principles	Humanitarian Charter, CHS and protection principles See also Sphere Annex 1 Legal Foundation
		Do no harm	Minimizing adverse effects of interventions Camps as a last resort
		Code of conduct	SMA and team capacity (Standard 1.3) "operational and technical capacity to manage site" See also Sphere Annex 2
		Protection principles	See also Sphere p.34
		PSEA	Site service assessments, monitoring and reporting (Standard 4.2)" site

| | | | population needs are monitored and reported"

People in need are referred to specialised service providers (Standard 4.3: Referral pathways) |
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| **4.** | Gender-based Violence Response for Camp-based Staff | Key concepts related to gender-based violence (GBV) | (Key action 4.1) Build awareness for the site population and all organisations working in the site of critical referral pathways for health services, GBV, child protection and other protection services |
| | | Gender differences in camp settings | Site Management team capacity " |
| | | Forms of gender-based violence | |
| | | Consequences of GBV and CMA actions | Appropriate environment (Standard 3.2) "all residents have an environment that is physically, socially and culturally appropriate" |
| | | The survivor-centred approach | Site Management team capacity **key indicator** (Standard 1.4) "specific consent and confidentiality protocol is agreed and in place for all stakeholders " |
| | | SOPs and critical incident reporting | |
| | | Referral pathways | Site service assessments, monitoring and reporting (Standard 4.2)" site population needs are monitored and reported"

People in need are referred to specialised service providers (Standard 4.3: Referral pathways) |
| | | Pre-test on GBV | |
| **5.** | | Questioning skills | |

	Interpersonal Communication Skills	Verbal and non-verbal communication	
		Listening skills	
		Non-violent communication	
		PFA	
6.	Data and Information Management	Type of data needed in CM	Site service assessment, monitoring and reporting "The site population's needs are monitored and reported through established systems" (Standard 4.2)
		Information management cycle	
		Roles and responsibilities of camp stakeholders in IM	SMA and team capacity (Standard 1.3) "operational and technical capacity to manage site"
		Data collection tools and methods	
		Data protection Information management principles	Site resident database and data protection (Standard 1.4) "all personal information appropriately gathered, stored used"
		Examples of innovative IM products	
7.	Monitoring Protection Risks	Protection definition	
		Legal frameworks	
		Mandated protection agencies	
		Protection actions and referral systems	Site service assessments, monitoring and reporting (Standard 4.2)" site

			population needs are monitored and reported" People in need are referred to specialised service providers (Standard 4.3: Referral pathways)
		Safety audits	
8.	Coordination of Service Provision in Camps and Camp-like Settings	Role of the state in humanitarian coordination	
		Coordination responsibilities and actions within the CCCM framework	Services are coordinated to meet the needs of the displaced and host populations **(**Standard 4.1)
		CM team coordination responsibilities	All key actions and indicators 4.1 Coordination meetings include all stakeholders or stakeholder group Coordination meetings include representatives of the displaced and/or host community. % of agenda items that are developed jointly with the representatives of the displaced and/or host community % of meeting action points that are acted on in the agreed time frame
		Principles of partnership	
		Behavioral practices in coordination	

9.	Governance and Community Participation	Community participation definition	The site population is able to participate meaningfully in decision-making related to the management of the site **(**Standard 2.1: Community participation**)**
		Skills, capacities and barriers to participation	Pillar 2 (all)
		Community participation relevance to CM	Pillar 2 (all)
		Steps to assess and support community participation structures and governance systems	Governance structures "inclusive and representative accountable to the population" (2.4)
		Accountability to Affected Populations	Feedback and Complaints "site population have access to safe and responsive mechanisms to handle feedback and complaints" (2.3)
		Focus group discussions	Key actions 2.1, 2.2 (transit centers),
10.	Providing Information and Listening Back	Different information needs of different groups Feedback mechanisms Developing key messages Dos and don'ts on provision of information mechanisms Two-way communication	Regular communication with the displaced community, host community and all other stakeholders is appropriate and relevant. (Standard 2.2) Information sharing with communities)
11.	Site Set-up and Improvement	Site selection criteria	See Sphere Shelter and Settlements 2 "location and settlement planning" "A safe and secure environment" (3.1) and "an appropriate environment" (3.2)
		Safety audits	Guidance notes 3.1
		Site selection phases	
		Technical standards in site planning, including Sphere	Introduction to Minimum Standards in Camp

			Management could come here.
		Measures to reduce/mitigate GBV	
12.	Site Closure	Guiding principles for internal displacement in CM	Exit and transition to fit the context scenario (5.1, 5.2, 5.3)
		Framework for durable solutions	Camps as a last resort and durable solutions p.10
		Closure responsibilities for a CMA	Key actions 5.1, 5.2, 5.3 depending on context
		Dos and don'ts of closure and return	Key actions standard 5.2
		Intention surveys	Guidance note 5.2
		Action planning	Rehabilitation and decommissioning meets the needs of residual population and host" Standard 5.4
13.	GBV Mainstreaming in CCCM	Mainstreaming definition Mainstreaming action planning Indicators to monitor GBV work	Working with key indicators (p. v)
14	Action Planning and Training Closure	Recap of main learning and identifying grey areas Action planning Saying goodbye and keeping in touch GBV post-test Evaluating the workshop and CCCM Certificates	

How can I use it in my context?

The interactive handbook on the Minimum Standards in Camp Management is available at https://handbook.spherestandards.org/en/camp/

According to your operational environment, either as part of a CCCM emergency response or in relation to a planning or preparedness exercise, capacity building should be planned around the strategy to build capacity and monitor how the key actions can lead to achieving the standards depending on the context and phase of response . Contact Capacity Development working group or Minimum Standards working group for more support .