

## **Relocation Movement Guidelines**

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The guidelines seek to provide organized and structured movement of displaced persons from one location to another whilst ensuring adequate assistance and services are provided and integrated. The objective is to make sure a comprehensive consultation process ensues, where all stakeholder's government agencies, humanitarian actors, displaced persons and host communities are consulted prior to the movement. The guidelines are anchored on humanitarian principles.

*In the case of the Tigray humanitarian response assistance the Interim Government of Tigray has expressed the need to relocate displaced persons living in schools paving way to the reopening of schools and allow learning to continue. The government has provided 4 sites, which have been surveyed and site planning done. The government has also indicated its willingness to provide 16 additional sites. There will be, one additional site in Mekelle, two in Aksum, three in Adigrat and Adwa and seven more in Shire. The relocation processes will be repeated in all the identified sites. (section to updated regularly or as the case may be)*

### **Relocation Principles:**

The relocation movement is guided by the following principles:

- **Voluntariness with Informed Consent** – Through community consultations with key Protection, Camp Coordination and Camp Management, Education, WASH partners and relevant government agencies the task force will work to establish the voluntary nature of the relocation, giving displaced persons opportunities of “**Go and See, Come and Tell Visits**”. The representatives of the displaced persons will be given time to reflect and share their findings with the displaced community they represent.
- **Availability of Basic Services/Resources** – Access to basic services is one of the key site selections criteria ensuring that displaced persons are in proximity to livelihood opportunities, markets, health centers, transportation, schools, WaSH, among others.
- **Community Acceptance** relocation areas must be in communities where there is general acceptance without push back to their temporary presence and that both communities are compatible culturally ensuring peaceful coexistence and harmony and the potential for wider community support mechanism.

- **Security and Safety:** Important to ensure that IDPs are not unnecessarily exposed to communities known to have high incidence of criminality and that they are easily accessible by service providers and that there are no unnecessary restrictions to access them by humanitarian community. It is equally important to locate the relocation site at a safe distance away from military establishment or detachments.
  
- **Government-led Relocation:** It is important that relocation is done in an orderly manner. In order to avoid chaos when shelter blocks are ready for occupancy. The local authorities (BOLSA, Education Bureau and the Mayor’s Office) take the lead role, in close coordination and collaboration with the Education and Protection clusters in identifying the priority cases, based on internationally accepted principles and practices (click links to see the criteria for selection). Movements are done in gradual, calibrated manner based on the progressive intake capacity of the displacement sites.<sup>1</sup> The humanitarian actors will complement the government and shall provide technical support as requested. Transport and movement planning and execution are provided by the national and local Government lead agencies in a manner that is dignified. Displaced persons will be allowed to carry their belongings in a decent way. It is important to ensure a separate mode of transport for their belongings is factored in.

**Proposed Actions: – Before Relocation**

1. **Land Use Agreement:** The land use agreement should be provided by the relevant government agency or office.
  
2. **Technical Assistance:**
  - Site selection will follow a set of standards that recognize space, accessibility, safety, cultural acceptance.
  - Site Planning and lay-out can be done in collaboration with IOM and UNHCR site planners, of interest would be the contextualization of standards and protection principles (people with special needs etc.)
  - Installation of Shelters, WaSH, Health and Communal Facilities will be done by various clusters in collaboration with government agencies. Each cluster will work in tandem with its government counterpart.
  - **Infra Features:** Tapping into the electrical main grid as well as the water main pipeline will be facilitated by the government agencies. Were the same is not feasible the government agencies together with the cluster counterparts will provide alternatives.
  
3. **Site Level Information Meetings**

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<sup>1</sup> Progressive capacity means that a block of shelter (10 shelter units) complemented by the required WaSH facilities are ready for occupancy.

- The participation of trusted displaced persons leaders and representatives in the consultation process e.g. Go and See visits and debriefing is a **MUST**.
- Displaced persons living in schools will be engaged in discussions on how best they can be assisted during the movement to new sites.
- As a matter of policy, government priorities and the need to re-open schools will be discussed.
- Prioritization criteria of who moves first will be developed in consultation with displaced persons.
- Displaced persons will be informed of the new relocation site, the facilities and services that will be provided.
- Consultative meetings will be held through various focus group discussions that will seek to address the diverse needs of all the displaced persons. Concerns raised therein will be documented and relevant clusters and government agencies will be asked to provide clarifications and responses.

#### **4. Registration:**

- Government to register IDPs who will be relocating to the new sites.
- Tokens provided to match shelter blocks and units with numbers using the relocation tracker.
- Prioritization exercise needed for persons with specific needs according to targeting criteria, and  
In order to ensure that they have the necessary assistance during the relocation e.g., transport, arrangement, proper placement in the shelter assignments to ensure their safety network remains intact, easy access to on-site facilities e.g., health clinic and other basic services.
- Final list of who moves where and when to be finalized by BOLSA and the Bureau of Education in conjunction with the protection cluster.

#### **5. Key Messaging**

- a) Relocation of IDPs from site XXX in XXX location being planned due to the need to reopen schools and resume classes.
- b) The government has been registering IDPs in preparation for this relocation process and to ensure access to other types of assistance, especially for vulnerable IDPs.
- c) The relocation site is called XXX and is located about 7 kilometers from the center of XXX City.
- d) Government and humanitarian partners will ensure that all necessary assistance and services are available at the relocation site, including food, shelter, water, latrines, shower facilities, child- and women-friendly spaces, and temporary learning spaces.

- e) You will have the opportunity to visit the relocation site in the coming days, in order for you to be able to make a decision about whether you want to move there.
- f) If you do not want to move to the new site, you do not have to do so. However, this IDP site must be vacated in order for the government to reopen schools. If you do not want to go to the new site, you will need to find your own accommodation.
- g) We will ask you about what you and your family plan to do after you have had some time to think and a chance to visit the new site.
- h) The relocation will take place over the next weeks, with vulnerable IDPs and their families prioritized.
- i) We will keep you updated about the process. We must see how quickly the construction goes ahead, and then we will have more information about when families can move.
- j) Displaced persons will have their own representatives and leaders who will be engaged throughout the process.

**Proposed Actions – During Relocation**

**6. Transport/Movement**

- Government to identify Buses to transport displaced persons and trucks to transport the belongings to the relocation sites.
- Each family to be provided claim tags and porters to be assigned to load belongings of the displaced persons especially the elderly, nursing mothers and other persons with special needs.
- A welcome committee at the destination site should be organized to ensure smooth arrival and provision of assistance is done smoothly.

**7. Non-Food Items** - Distribution of essential household items and other hygiene related kits should be considered and where there is need the same should be distributed to the displaced persons on arrival to the new site.

**8. Health and COVID 19 protocols** – A standby First Aid/emergency team including an ambulance should be on standby at the point of departure and the int of arrival where there is need a medical unit will travel alongside the displaced persons. **COVID19 protocols** should be adhered to. ***The Bureau of health in conjunction with the health cluster should provide separate guidance.***

**Proposed Actions - After Relocation:**

9. **Coordinated provision of services in the relocation site** - It is imperative that a Camp Administration and Camp Management agency is identified prior to the relocation and the relevant trainings conducted to help capacitate the agency. The government will need to identify which agency will be responsible for Camp Administration whereas the Camp Coordination & Camp Management cluster will identify a humanitarian agency that will work alongside the government agency as a Camp management agency.

10. **Rehabilitation of Vacated Schools:** Usually, school WaSH facilities require repairs and rehabilitation after severe stress brought about by congestion. The Bureau of Education, Camp Management, Shelter and WASH actors will need to carry out assessments of all vacated schools and establish the rehabilitation needs.

***Sample of Resource mobilization and activity tracker***

#	Activity/Tasks/Services	Responsible government Agency/Cluster	Partners	Timelines (Disaggregate to weeks or months as the case may be)	Progress Target/Started/Ongoing/Completed	Costs (Unit cost/Total costs)	Remarks
1.	Land Use Agreement	Government	Mayor's office	One month	1 site land use agreement Done	Nil	Done
2.	Shelter Construction	RDMRC/Shelter	UNHCR/NRC	6 months	400 of 600 shelter completed	100,000 USD	On track
3.	Latrine's construction	Water Bureau/WASH	UNICEF/FH	3 Months	200 out of 300 latrines completed	20,000 USD	On track
4	Registration of IDPs	BOLSA/UNHCR	UNHCR	2 Months	200/200 IDPs registered	10,000 USD	On Track
5	Training of Camp committees	RDMRC/CCCM	IOM	2 months	15 out of 20 Committees trained	15,0000 USD	On track