

**Camp Management Committee Training Guide**

**CCCM Cluster Somalia**

1. **Introduction:**

Reinforcing community cohesion through the self-management of displacement sites is an overall objective highlighted under the CCCM mandate. CCCM partners in Somalia are continuously striving to establish community governance networks at the site-level that are able to represent, support and advocate for their respective community. The creation of Camp Management Committees (CMCs) is a model for ensuring that displaced communities are equipped to manage shocks and threats that may affect the community. Furthermore, the CMC as a community governance structure aims to actively protect and nurture displaced communities through receiving trainings from CCCM partners. The overall objective of these trainings is to equip CMC members with the skills and tools necessary to further support all members of their site. This document serves as guidance for partners that plan to carry out capacity building activities for CMC members. It is important to note that all communities are unique and require various thematic trainings that are especially relevant to specific attributes of a displacement site, and different inter-communal relationships.

**2. Training Camp Management Committee Members**

  CCCM partners that wish to actively train CMC members should ensure that a training venue has been identified and agreed upon by all participants. Trainings can occur inside a community center on-site, rented training venue or any suitable space that is accessible. Special considerations should be made to assure that all members of the community including persons of concern (PoCs) are able to access the venue. Moreover, prior to establishing a date and theme for a training, CCCM partners should meet with CMC members to agree on the timing, location and provisions of the training. Flexibility will be required by partners on times of trainings due to livelihood engagements that participants may have. Partners are to also be transparent with CMC members about the purpose of each training session and to make sure that all participants understand that tools gained from trainings should be passed on to members of the displaced community.

**Recommendations for Partners:**

* Keep the number of participants to a maximum of 25. The training package requires group activities and interactive exercises. If numbers are greater than 25, we recommend splitting the group into multiple sections
* Provide an entry training on the TOR and Code of Conduct of CMC members to provide a baseline understanding of the responsibilities and duties of a CMC member
* All trainings are designed so that at least half of the lesson is comprised of interactive activities. Note that trainings should be delivered in a way that encourages active participation of all members. Please make sure that all members of the group participate equally.
* Trainers are to read session notes and preparation needs prior to rolling out a training. Make sure that trainers are confident with the material and have access to all needed resources
* The objective of this training package is to have partners delivering similar quality and training packages to CMC members. When possible, we advise partners to roll out context specific pre/post tests as a means of learning how future trainings can be improved on. Annex 9 provides a pre/post test example that can be modified based on partner recommendations
* Training times and days should be confirmed through coordinating with CMC members about times and dates that better suit their schedules

**3. CMC Training Package**

* **Roles and Responsibilities of CCCM (Annex 1)**
* **Community Participation (Annex 2)**
* **Complaints Feedback Mechanism (Annex 3)**
* **Fire Prevention and Safety (Annex 4)**
* **Emergency Planning and Community Mapping (Annex 5)**
* **Conflict Resolution (Annex 6)**
* **\*GBV and Referral Pathways (Annex 7)**
* **\*Land Tenure and Land Rights (Annex 8)**
* **Pre/Post Test Example (Annex 9)**

***\*Trainings in GBV and Referral Pathway and Land Tenure and Land Rights would require collaboration with both GBV and HLP partner in order to successfully operate the training.***

CCCM partners should also unveil various trainings that are specific to challenges and gaps that facing communities of interest. Partners should make sure that training focal points are confident with the corresponding training material and have attended the CMC training ToT.