



Agenda

1. Review of Previous Action Items
2. Update on Co-Chair Organization: Call for an Expression of Interest announcement and the Election Process.
3. Discussion on criteria and standards for activation of Sub National Sector
4. Site Mapping Exercise Overview (Gadaref, Aj Jazirah, White Nile, Red Sea, Northern State..)
5. Presentation of the Site Management Partners Presence (3Ws) Tool
6. AOB.
 - o Introduction and consultation process for the Draft of Guidance on Hosting Internally Displaced People in Sudan

Participants

- ACTED
- ADRA- Sudan
- Conflict Sensitivity Facility (CSF)
- DRC
- International Medical Corps
- IOM
- JASMAR Human Security Organization
- NRC
- OCHA
- REACH
- Samaritan's Purse
- Sudan INGO Forum
- UNDP & RCO
- UNHCR
- USAID/ DART
- UNICEF

Action Points

Action	Responsible/ Owner	Due date
Members of the site management team to nominate representatives from their organization to vote for the co-chair organization position.	Non-voting organizations	14 th September 2023
The Site Management Coordination Team to be responsible for distributing the voting link and conveying the rationale behind each organization's nomination.	Site Management Coordination Team	17 th September 2023

Develop a comprehensive TOR outlining the roles and responsibilities of the sub-national sectors in site management, agree on their geographic scope, and establish a reporting structure that connects the Working Group and Sub-National sectors to the National level.	Site Management Coordination Team	TBD
---	--------------------------------------	-----

Updates

Agenda Item 1: Review of Previous Action Items

Agenda Item 2: Update on Co-Chair Organization: Call for an Expression of Interest announcement and the Election Process.

- Two international NGOs have expressed interest in co-chairing the Site Management working group. This triggers the election process as outlined in the Terms of Reference (ToRs).
- The election will be conducted online. Organizations are asked to nominate a representative to cast their vote.
- Voting will remain open for a duration of 2 days.
- The results will be communicated to all members upon conclusion.

Agenda Item 3: Discussion on criteria and standards for activation of Sub National Sector

- The Site Management Coordination team introduced a set of criteria for activating the Sub-National Sector Group.
- Establishing the Sub-National Site Management is essential to bolster the National sector's efforts at the field level.
- It's important to pinpoint areas of inefficiency in both response and coordination, followed by targeted capacity-building measures.

Agenda Item 4: Site Mapping Exercise Overview (Gadaref, Aj Jazirah, White Nile, Red Sea, Northern State..)

- IOM has indicated their readiness to share data on IDP gathering sites, contingent upon a bilateral conversation between the Chair and IOM representatives.
- ACTED has finalized the mapping of three localities within Gedaref state.
- There's a recommendation to introduce a standardized registration system to enhance assistance coordination across various sites.
- A significant portion of the displaced population is currently sheltered in schools, posing challenges when school sessions begin.
- Starting next week, UNHCR is set to embark on a site mapping endeavor in Kassala and the Northern state.

Agenda Item 5: Presentation of the Site Management Partners Presence (3Ws) Tool

- Ten partners, comprising 1 UN agency, 7 international NGOs, and 1 national NGO, have provided their 3Ws. Analysis of the 3Ws reveals a majority of partners operate in the Eastern Corridor, including White Nile, Aj Jazira, Gedaref, and Kassala. Primary interventions focus on NFI distribution, shelter, and livelihood.
- Members who haven't yet submitted their 3W data are encouraged to complete the online form.

Agenda Item 6: AOB

- **Introduction and consultation process for the Draft of Guidance on Hosting Internally Displaced People in Sudan**
 - The draft Guidance Note on Gathering Sites was presented to the ICCG on 12th September 2023. All sectors are urged to contribute their insights.
 - Members of the Site Management Sector are also encouraged to examine the document and provide feedback. The deadline for input is Friday, 15th September 2023.
 - The matter concerning the relocation of IDP schools to alternate locations demands meticulous attention. Prompt dialogue with the Education sector, the ICCG or the HCT, and the government is vital to determine the most suitable response.

Next meeting: **Tuesday 26th September, 2023 at 1:00PM (Sudan Time).**