Minutes: CM Standards WG, 08.07.2020

Attendance: Aninia (Sphere HPS Partnership), Chris (DRC HQ), Claudia (Acted Iraq), Frank (IOM Iraq), Jennifer (IOM Global CM Standards WG), Jo (UNHCR RRT), Jorn (NORCAP HQ), Ingrid (IOM CXB), Kate (CCCM Cluster Coordinator Iraq), Kathryn (IOM RRT), Kit (NCA WASH advisor), Marjolein (Global Participation WG), Markus (PHAP), Mate (NRC Afghanistan), Nico (NRC Nigeria), Nicolas (IOM LAC), Richard (CCCM Cluster South Sudan), Thomas (DRC IMPACT), Veronica (IOM Gaziantep).

Agenda	Discussion	Action Point
1. Report on webinar results "Operationalizing standards in camp settings" with PHAP	*CCCM Cluster webinar with PHAP and Sphere technical authors from Health and Wash launched the first of the CCCM Tuesday Talk on April 2nd. It sustained a huge interest and its content remains relevance and has been reused to answer basic questions about WASH and CCCM operations. The topic of how to prevent Covid-19 for populations living in camps and camp-like settings showcased operational examples from Syria (remote management), South Sudan and Bangladesh and address practical challenges related to technical standards working together with community mobilization techniques by camp management teams. The speakers were from Translators Without Borders (TWB), WASH sector, Health sector, HPS Secretariat, and CCCM Cluster Operations in South Sudan, Iraq and site management and site development in Bangladesh.* *Markus shared the final report which provides a written transcript of the event and summarized the number of downloads, interest rate of the listeners (analytics) relevance of the topic of Covid in camp settings, and other points of interest from the webinar. The session lasted 2 and a half hours and had 2683 event registrations, and 1631 participants between the live webinar (YouTube) and event platform. Since the webinar first aired an additional 1,227 (as of May 31st) viewers and listeners.*	**All: read the report, (if not already done) it is very informative.**
2. HSP partner feedback	*Aninia made a short presentation on the feedback received from the HPS Partners on the draft CM Standards. Her presentation summarized the feedback which and areas where further clarification was recommended including:* - *what the 3 Key Actions cover and how,* - *Particular suggestions to re-phrase, re-structure,*	**All: Review CM Standards partner comments to see where there is common agreement with their**

		- *Areas where splitting content into things under CM control and outside CM control would be useful,* - *Topic to include related to basic infrastructure/facilities,* - *suggestions to highlight the interlinkage to the Sphere standards directly and more explicitly* *See google doc with comments and separate ppt presentation.*	**feedback. Volunteers to be part of validation should contact Jennifer. Deadline for sending comments will be August 10th.**
3.	Gaziantep pilot	*Veronica presented progress in Gaziantep pilot including the assessment tasks, monitoring tools and capacity building approach. (See separate ppt.) Her findings so far have pin pointed challenges in the operational context which make it extremely difficult to implement the soft component of Camp Management. The pilot has also identified that:* - *Implementing standards for planned camps vs reception sites needs more precision* - *difficultly in attributing/measuring where the CM Standards are being met because they are not harmonized and aligned activities at RC and camp level.* - *Operational reality is still very much lifesaving emergency response.* - *Gaps in implementing community participation activities, especially for women, children, and elderly.* - *Huge need of standardizing CM activities and operating procedure to be able to monitor IPs performance and accountability.* - *very difficult to develop a long-term vision, including environmental sustainability and exit strategy.*	**Veronica is available to follow up with people bilaterally who may wish to know more about the tools she is using in the pilot.**
4.	Push to end of 2020	Jennifer presented workplan and priority activities based on small funding available from Cluster until the end of the year. (see ppt) The goal will be to join become an HSP partner and have the publication ready by the time of the retreat. To accomplish this, an editor will need to be hired to: - Incorporate the comments from HSP partners - improve introduction introducing different contexts (natural disaster, conflict, peacekeeping) and responsibilities associated with each	**Jennifer will circulate TOR to interested members. Anyone willing to be further involved should**

	- explain how the standards fit into the overall humanitarian architecture, elaborate better on an overview of coordination between sites and the sector, link the standards to common templates/examples of tools from different contexts, include how the phase of camp life affects the standards (time of camp life), Also, contract will be issued to River Valley Publishing (HSP publication company). They will be responsible for the layout and publication design, providing 1/ a print-ready PDF (high-resolution, optimized for specified paper size/format, with cut marks if required); 2/ digital PDF (optimized for file-size and including active hyperlinks; same pagination as the print-ready version); 3/ layout for the finished booklet available as a fully responsive digital book on the Interactive Handbook, e.g. https://handbook.spherestandards.org/en/misma/#ch001 (including editor access via the Editor Suite for correcting typos, API access, and usage statistics. Further developments are possible under separate contracts.); and 4/ An XML file ready for upload to the HSP App (Sphere will cover the onwards cost of onboarding to the HSP App).	**contact her directly.** **Next meeting will be once the editor is onboard.**

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