CCCM training registry

Questions (and answers) about how to use the training registry
What is the CCCM training registry?

- The purpose of the CCCM training registry is to find out what kind of face to face capacity building is being conducted in operational and preparedness settings?
- Knowing what training is taking place can help the global cluster know how to proactively plan capacity building support.
“Is there a required minimum training duration to register learning events on the training registry?”

No. all kinds of training and learning events can be recorded on the registry.
“Can I register internal training and learning events that I facilitate for my Camp management team?”

Yes. Knowing which training has taken place where is useful.
“What if the CCCM cluster is not activated where I am working, can I still use the training registry?”

Yes, you can use it even if cluster isn’t activated. If you are working in a “non-Cluster” country, the coordination mechanisms is captured when you register your event.
“Can I register training that is different than what is in the global CCCM training package?”

Yes. Please indicate the training topic when you register your event.
“Can I register training if I used an adapted and contextualized version of the Global CCCM training package?"
“Can I register a workshop done to create or review internal strategy or action plan?”

Yes. Please indicate the training topic and the option “validation or development of good practice, material” under the section “how will the participants apply their learning?”
“Can I register Training of Trainers in the Training registry?”

- Yes. Please select the ToT options under the section “Training type” in the training registry.
"What documents should I submit when I register a learning event on the training registry?"

After you registered the event, please ensure that the participant list is emailed to capacitybuilding@cccmcluster.org.
For questions and feedback on the training registry please email

capacitybuilding@cccmcluster.org