**ZIMBABWE SHELTER AND NFI CLUSTER MEETING MINUTES**

IOM Office, Harare - 25 April 2019

9:00 Hours to 10:30 Hours

**Agenda Item:**

**1. Welcoming remarks, introductions and issues arising from Previous Meeting**

**2. Update / Feedback – 4 W Matrix**

**3. Roundtable discussion on modalities and delivery of assistance**

**4. CCCM and Displacement Update**

**5.** **Displacement Tracking Matrix update**

**6. AoB and meeting closure**

1. **Welcoming Remarks, Introduction**

Takuya Ono (Cluster Coordinator) gave welcoming remarks, proceeded with addressing matters arising from the minutes of the meeting held on the 17th of April 2019.

**Addressing Action Points Raised in Previous Meeting**

In response to concerns raised about incidents of gender-based violence in some displacement sites and distribution locations, here is link to the tool has been developed by the Global Shelter Cluster to help partners on receiving and referring reports of GBV. Please refer to the pages 35-36 ‘Constant Companion’ tool for humanitarian workers.

<https://www.sheltercluster.org/sites/default/files/docs/good_distribution_first_edition_web_1.pdf>

1. **Update/Feedback on 4 W matrix**

* Cluster Information Management Officer informed new attendees of the importance of sharing updates on activities implemented in order to properly reflect partners’ efforts, and to advocate with local and national authorities, as well as the humanitarian community.
* The Cluster IMO contacted all partners which have been involved in cluster meetings for ‘headline’ information about their interventions, broken down by activity type: tents; shelter materials (tarpaulins, fixing materials etc.); shelter repairs; shelter construction. The Cluster thanked partners for their responsiveness to this request.
* Overall, the Cluster has assisted over 100,000 individuals to date.
* It is clear that the majority of partners are focused on distributions of NFIs (approximately 90% of total beneficiaries to date), with fewer partners engaged on Shelter, despite the significant shelter needs amongst affected communities.
* Cluster members were encouraged to continue sharing information on activities on a regular basis.
* The Cluster will prepare a breakdown of assistance per ward in affected areas, in order to help identify gaps in assistance. If needed, partners will be asked for more details on precise geographic locations of distributions to date.

1. **Roundtable discussion on modalities and delivery of assistance**

Participants engaged in a discussion on prioritization of locations and targeting of beneficiaries. World Vision enquired about how targeting was done for recipients of tents. ZRCS explained that in the very immediate aftermath of the cyclone there were major access challenges, meaning that prioritization was done on a village level, based on the extent of damages incurred in those areas. However, ZRCS is moving away from distribution of tents at this stage.

CARE raised a point about the importance of defining shelter damage, and of having a common understanding and criteria about what assistance packages can be provided depending on the damage to shelter.

The Cluster Coordinator concurred, stressing that additional assessments are required. The Cluster IMO added that determining the appropriate assistance depends not only on the extent of damages, but also on the intentions and preferences of the displaced/affected households (and the prospects of returning to their areas of origin).

Terre des Hommes shared their experience of working in the refugee camp context, where shelters had different levels of damages caused by flooding. How shelters were designed and constructed before the cyclone have a big effect on the risks of damage/destruction.

ZRCS representative added that whilst reconstruction efforts have begun in some areas, there is a risk that people will rebuild using the same materials and techniques as before, thereby exposing themselves to the possibility of living in unsafe houses.

UNDP, Early Recovery Sector Lead, asked if people were being advised on reconstruction, and emphasized the importance of carrying out a shelter damage assessment. UNDP will coordinate with the Shelter cluster to identify where to direct corrugated iron roofing materials that may be secured through China International Development Cooperation Agency (CIDCA) proposal (confirmation pending).

GOAL described their own experience carrying out tent distributions and conducting verification exercises to determine the eligibility of beneficiaries. GOAL will share what information they can with the cluster.

The Cluster Coordinator raised two other important issues when planning or conducting shelter activities: housing, land and property (HLP) considerations (e.g. ownership of lands for proposed relocations), and civil documentation (e.g. in registration for distributions). These should be considered in vulnerability/targeting criteria.

UNDP shared that UN-Habitat have deployed two experts in risk assessment and disaster risk management to carry out an analysis of affected areas, and provide guidance on settlement planning options. ZRCS added that the government/relevant ministries may be preparing their own reconstruction ‘models’.

Action points/recommendations

* SNFI Cluster members to continue sharing updates on activities to Cluster IMO
* Cluster coordinator to share examples of ‘build back better/safer’ key messages
* Technical working group to be formed on medium to long-term shelter solutions
* GOAL to share any relevant information about verification exercises
* ZRCS to enquire about GoZ reconstruction models

1. **CCCM and Displacement Update**

* DTM baseline assessments indicate that there are approximately 10,000 IDPs in Masvingo, Zaka, Bikita, and Gutu districts.
* As schools are reopened, IDPs currently residing in those collective centres will need to be supported with assistance. IDPs who have no other option than to stay in collective centres are often the most vulnerable.
* Displacement Working Group meetings (held on Fridays in Mutare at 2.30) will discuss the conditions under which relocation of IDPs from collective centres to temporary displacement sites may be able to occur. Shelter/NFI cluster members are welcome to attend.

Actions:

* Cluster Coordinator to share details of the DWG to Cluster members
* CCCM training is planned to increase the capacity of local authorities in Chimanimani and Chipinge next week. Partners who are engaged in CCCM and Displacement and interested in being part of the training should inform Cluster Coordinator of their interest.

1. **Displacement Tracking Matrix update**

* IOM has completed its Baseline Assessment in Masvingo Province, to add to the Baseline Assessment in Manicaland Province. Multi-sectoral needs assessments will be carried out this week in the IDP site locations identified through the baseline exercises.
* Cluster IMO described the data collection process and some of the ways the data can be used by partners to inform targeting and prioritization. IMO presented a quick analysis of the ratio IDPs in wards to ward population to give an indicative measure of host community pressure. Out of the top thirty wards in terms of ‘pressure’, 14 are in Chipinge and 13 are in Chimanimani.

Terre des Hommes highlighted the issue of irregular settlers in certain areas who are not considered in the official population numbers.

World Vision proposed agreeing on some standard questions to ask during registration for distributions to get a more detailed understanding of the status of beneficiaries in different areas.

Actions:

* Cluster coordinator to share Baseline Assessments with partners, as well as example analysis.

1. **AOB**

* Cluster presented information from the Manicaland Province Cyclone Response report, dated 9 April, which contains some information about the number of houses destroyed and damaged.
* CRS asked for information about the wards that have been ‘earmarked’ for relocation. WVI asked if the government has relocation plans.
* A message from the Education cluster was shared on the issue of health risks of asbestos, which is widely used in roofing sheets in Zimbabwe. All forms of asbestos are known carcinogens. Partners were advised to avoid using any materials containing asbestos in shelter repair or reconstruction plans.
* Next cluster meeting is planned on Thursday 2 May at 9 am at IOM Harare

**Date: 25 April 2019**

**Takuya Ono………………………………………, Chairing**

|  |  |  |
| --- | --- | --- |
| **LIST OF PARTICIPANTS** | |  |
| **Name** | **Entity** | **Email Address** |
| Takuya Ono | IOM (Cluster Coordinator) | [tono@iom.int](mailto:tono@iom.int) |
| Colin Williamson | Cluster IMO | [cwilliamson@iom.int](mailto:cwilliamson@iom.int) |
| Monique Morazain | CARE | [Monique.Morazain@care.ca](mailto:Monique.Morazain@care.ca) |
| Simon Wittich | World Vision | Simon\_wittich@wvi.org |
| Amelia Peterson | World Vision | Amelia\_peterson@wvi.org |
| Edson Nyashanu | Mercy Corps | [enyashanu@mercycorps.org](mailto:enyashanu@mercycorps.org) |
| Desmond Mudombi | Zimbabwe Red Cross | [desmondm@redcrosszim.org.zw](mailto:desmondm@redcrosszim.org.zw) |
| Sekai Mudonhi | CRS | sekai.mudonhi@crs.org |
| Gilbert Phiri | CAFOD | [gphiri@cafod.org.uk](mailto:gphiri@cafod.org.uk) |
| Chikwara Utete | Terre des Hommes | [u.chikwara@tdhitaly.org](mailto:u.chikwara@tdhitaly.org) |
| Joseph Mutsigwa | Early Recovery Sector Lead | joseph.mutsigwa@undp.org |
| Gift Mashango | GOAL | gmashango@zw.goal.ie |
|  |  |  |
|  |  |  |